

**No. PS/Adv (Plg)/Misc-IV/2024  
Government of Himachal Pradesh  
'Planning Department'**

From

The Secy. (Finance/Planning) to the GoHP,  
-cum-Chairman Task Force Committee  
Shimla-02

To

1. All the Administrative Secretaries to the GoHP, Shimla-02
2. All The HoDs, H.P.
3. All The Deputy Commissioners, HP
4. Convener Lead Bank (UCO Bank) Shimla
5. All the State Heads of all Banks (Public & Pvt. Sector)

Dated: Shimla-02 the

16<sup>th</sup> May, 2025

**Subject: Regarding minutes of meeting.**

Sir,

Pl. find enclosed herewith the minutes of meeting held on 13.05.2025 in the Conference Hall of Armsdale Building of H.P. Sectt. Chaired by Hon'ble Chief Minister, H.P. for compliance and necessary action Please.

**The next review meeting will be held on 20<sup>th</sup> May, 2025 at 4.00 PM under the Chairmanship of Hon'ble Chief Minister, H.P. in the Conference Hall of Armsdale Building H.P. Sectt. Shimla-02.**

Yours faithfully,



**Secretary (Finance/Planning)  
to the GoHP,**

Endst. No. Date as above

dated: Shimla

16<sup>th</sup> May, 2025

Copy is forwarded to the following for information pl.

1. All the members of Task Force Committee.
2. Spl. PS to the Hon'ble Chief Minister, Govt. of H.P.
3. Sr. Pvt. Secy. to the Chief Secretary to the GoHP.
4. PS to Pr. Secy. (Fin./Plg.) to the GoHP)
5. Pr. Pvt. Secy. to Secy. (Fin./Plg.) to the GoHP.



**Secretary (Finance/Planning)  
to the GoHP,**

**Minutes of the meeting held under the Chairmanship of Hon'ble Chief Minister of  
Himachal Pradesh for improving Financial Management in HP**

**List of Participants at Annexure- 'A'**

A meeting was held under the chairmanship of Hon'ble Chief Minister of Himachal Pradesh in the Conference Hall of Armsdale Building Phase-I for improved financial management in HP and to review the status of funds lying in banks of various departments and taking stock of decisions taken in previous meetings held under the chairmanship of Hon'ble Chief Minister on 26.04.2025 and Chief Secretary to the GoHP on 01.05.2025. The data regarding bank deposits of various departments, details of inoperative Bank Accounts and necessary instructions in this regard have already been issued and same is also available on the official website of the Planning and Finance Department.

This meeting was also attended by the Hon'ble Health Minister, Hon'ble Education Minister, Hon'ble Rural Development Minister and Hon'ble Dy. Chief Whip alongwith Chief Secretary to the Government of Himachal Pradesh, all Administrative Secretaries, Head of Departments, members of the Task Force Committee, Convener SLBC and State Heads of all Public Sector as well as Private Banks. All the Deputy Commissioners joined this meeting through virtual mode.

At the outset, the Chairman of the Task Force Committee welcomed the Hon'ble Chief Minister and other dignitaries who were present in the Conference Hall and made a detailed presentation upon the progress made towards the points on which decisions were taken in the last meeting.

**1. Deposit of interest amount into respective receipt Head of Account.**

On improving financial management of H.P. the Chairman, Task Force Committee Dr. Abhishek Jain, Secretary (Finance & Planning) apprised the house that approximately Rs. 58 Cr of unspent principal, Rs. 50.00 Cr of interest from departments/corporations and Rs. 29.00 Cr of Planning Heads has been deposited into the State Treasury till date. After that Hon'ble Chief Minister reviewed the bank-wise status of interest deposited into treasury and directed to all Bank State Heads/Bankers to deposit the remaining amount of interest within two days without any reference or permission from the departments from their accounts which are in non-exempted category as circulated vide two letters from Finance Department. Hon'ble Chief Minister also directed to do the audit of the deposited amount in the State Treasury and if any discrepancy is noticed in this regard will be viewed seriously. Bank wise performance was reviewed by the Hon'ble Chief Minister. It was observed that many banks had sent the information on interest deposited

and many did not even send the information till the time of the meeting. Many banks were in fact not represented by anyone. The Hon'ble Chief Minister took a stern stand on this and directed that the banks who have neither attended this meeting nor send any action taken report on the decisions on previous meeting dated 26.04.2025. He directed the Secretary (Finance) Dr. Abhishek Jain to close government accounts from such banks whose performance is completely unsatisfactory – either they have not sent information or not attended meeting – and reallocate these government accounts to other banks whose performance has been good and cooperative. Moreover, many banks reported in the meeting that the performance of deposit of interest amounts from eligible funds is in many cases very less or negligible, and much more amounts are pending to be deposited. The Chairman directed to ensure deposit of all such interest amounts within 3 days positively.

The Principal Secretary (Finance) also apprised that all the Boards/Corporations which are getting Grants in aid from the State will also be informed about the interest accrued on their deposits in bank accounts to the Finance Department.

## **2. Principal amounts lying with various banks pertaining to departments**

The Chairman Task Force Committee apprised that the huge amount of funds of various departments in shape of Current Account, Saving Account and FDs is lying in the Public as well as private sector banks across the State. This information has already been shared with the Administrative Secretaries /HODs/MDs, to look into the matter. Hon'ble Chief Minister directed to share the status report of these funds within two days and deposit the unspent funds into the treasury as per guidelines issued earlier in this regard.

The performance of a few departments including Agriculture, Agriculture University Palampur, Education, Health etc. were done. It was observed that many funds are required to be returned to the State Treasury as per the guidelines issued by the government in this regard. The Chief Secretary also directed that now it is the responsibility of the concerned Secretaries to ensure full compliance of directions of the government within this week and send ATR to the Finance Department before the next meeting.

## **3. Funds lying with Deputy Commissioners**

All the Deputy Commissioners joined this meeting in virtual mode. As per the progress report, the DCs have not returned the entire money which they were supposed to return as per the data of the Planning Department. The following directions were given by the Hon'ble Chief Minister: -

- ❖ The schemes/works which have been sanctioned before 31<sup>st</sup> March,2022 and execution has not started till date, the sanctioned amount of such schemes be

deposited into the treasury (Principal amount & interest) except MPLADS and Disaster Relief Fund.

- ❖ The maintenance corpus, if any lying with the DCs may also be deposited into the treasury. If funds for maintenance of assets created under VMJS are required in the near future, the same will be provided by the Government on demand.
- ❖ The copy of Challan (s) vide which funds have been deposited into the treasury, may also be shared with the Finance Department.

In addition to the unspent money in the Planning head, the directions issued by the Pr. Secy. Finance/Planning vide letter dated 4 Feb. 2025, the money is to be returned as per the guidelines whether they pertain to the Planning Department or to any other head. As per discussions in the meeting with ACS (Revenue), Pr. Secretaries etc., the DCs must be having funds in other heads than Planning too which fall within this scope. The Chairman directed that all the funds other than Planning too, which fall within the guidelines issued by the government in this regard, should also be returned forthwith within this week, and the ATR should be sent before next meeting.

#### **4. Inoperative Bank Accounts**

- ❖ Instructions in this regard have been issued to all the Deputy Commissioners, all Sub-Divisional Officers (Civil) on dated 7<sup>th</sup> May, 2025 with the request that Deputy Commissioners will direct to the respective Sub-Divisional Officers (Civil) to take immediate and coordinated action with the departments and bankers in their jurisdiction to make the inoperative bank accounts operative complying with KYC and operational norms.
- ❖ It was directed that all departments and banks will jointly make these Inoperational accounts operational by doing the requisite KYC or other formalities, and thereafter all the balance funds in these inoperational accounts irrespective of any head (without any exception) should be deposited in the State treasury. The Finance Department will issue separate guideline in this regard if required.
- ❖ All Sub-Divisional Officer (Civil) will convene coordination meetings with bankers, and departments in their jurisdiction including colleges/Schools/ ITIs to facilitate the activation process in time bound manner.

#### **5. Conversion of Bank Accounts and other related issues**

- ❖ Hon'ble Chief Minister directed all the bankers to convert the Current Accounts as well as Saving Accounts in MOD/Auto Sweep enabled accounts. The Current Accounts will be converted into MOD/Auto sweep

enabled current accounts, and Saving Accounts will be converted into MOD/Auto sweep enabled accounts. Moreover, no FDs of any department should be renewed automatically by the banks, but the money should be returned to the department, and if the department may deem fit, they can do the FD again, but there will be no auto-renewal of any FDs by the banks themselves or on any old instructions of the department prior to this current meeting.

- ❖ Hon'ble Chief Minister, HP also directed to take separate meeting of big departments with the respective administrative Secretaries to review the status of funds. The Chief Secretary will coordinate with the Secretaries in this regard within this week, and the CS directed the Secretaries to submit progress till 19.5.2025.
- ❖ Separate discussion will also held under the Chairmanship of Hon'ble Chief Minister to take decision on the funds lying in shape of FDs pertaining to departments/boards/corporations.

#### **6. Reduction of expenditure by removing dead beneficiaries of government schemes**

- ❖ The Chairman Task Force Committee also made a presentation to identify the deceased/fake beneficiaries of welfare schemes, SAHARA Yojana, Mukhya Mantri Awas Yojana and Skill allowance. It was intimated that on the basis of the API and data thus obtained through the office of the Registrar General of India who is the highest authority of birth and deaths in the country, a matching of the dead beneficiaries with the existing beneficiaries under different departmental schemes was done. It was presented that the IT department and the NIC has done this exercise on around 10 departmental databases, and it is observed that many beneficiaries are matching in the existing databases who are dead. The Hon'ble Chief Minister stressed upon that detailed mapping is required to be done of these schemes in coordination with Department of Digital Technology & Governance and Rural Development & Panchayati Raj. It was also directed that such probable matches of dead beneficiaries will be shared with the concerned department, who will take further action to remove such dead persons but existing as beneficiaries under the government schemes.

The Chief Secretary to the GoHP commended the work done by the Secretary Finance/Planning Dr. Abhishek Jain in doing this extensive work by doing detailed department and bank wise data crunching and coordination with various stakeholders. He also lauded the cooperation of different banks and emphasised that respective

Administrative Secretaries need to take lead on the great initiative taken by the Hon'ble Chief Minister in a focused manner.

The Hon'ble Minister Rural Development, Hon'ble Education Minister and Hon'ble Health Minister also stressed the need to improve the cash management and better fund utilisation by different departments.

In his concluding remarks, Hon'ble Chief Minister emphasized the importance of prudent financial management, particularly the need to reconcile and transfer unspent funds not utilized for a long time, interest amount and funds lying in inoperative bank accounts. The Hon'ble Chief Minister also directed to implement all the decisions taken in this meeting within fixed timelines.

The next review meeting will be held on 20<sup>th</sup> May,2025 at 4.00 PM under the Chairmanship of Hon'ble Chief Minister, H.P. in the Conference Hall of Armsdale Building H.P. Sectt. Shimla-02. All the departmental Secretaries, all banks and all DCs were directed to submit their compliance and action taken report before the next meeting well in time by email to the Secretary (Finance/Planning) to the GoHP.

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**LISTS OF PARTICIPANTS PRESENT IN THE MEETING OF REGARDING UNSPENT FUNDS/BALANCES HELD ON 13.5.2025 AT 04:00 PM UNDER THE CHAIRMANSHIP OF HON'BLE CHIEF MINISTER IN ARMADALE CONFERENCE HALL, H.P. SECRETARIAT.**

| Sr. No. | Name of Participants   |
|---------|--|
| 1.      | Sh. Prabodh Saxena, Chief Secretary, Himachal Pradesh.                                   |
| 2.      | Sh. Onkar Sharma, Addl. Chief Secretary (Rev, Home, JSV)                                 |
| 3.      | Sh. Devesh Kumar, Principal Secretary (Finance/Planning)                                 |
| 4.      | Dr. Abhishek Jain, Secretary (Finance/Planning)  |
| 5.      | Sh. C. Palarasu, Secretary (Agriculture, Horticulture)                                   |
| 6.      | Sh. Ritesh Chauhan, Secretary (AH)   |
| 7.      | Sh. Rakesh Kanwar, Secretary (CM, Education, IPR, SAD)                                   |
| 8.      | Sh. Sandeep Kadam, Secretary (Technical Education)                                       |
| 9.      | Sh. Ashish Singhmar, Secretary (SJ&E)  |
| 10.     | Sh. Rakhil Kahlon, Secretary (Ayush)   |
| 11.     | Sh. Saurabh Jassal, Special Secretary (Finance and UD), CEO HIMUDA, Director State Audit |
| 12.     | Sh. Ashwani K. Sharma, Special Secretary (Health and Family Welfare)                     |
| 13.     | Sh. Rohit Jamwal, Director, Ayush  |
| 14.     | Sh. D.C. Rana, Director EST&CC   |
| 15.     | Dr. Neeraj Kumar, Director (UD)  |
| 16.     | Sh. Sumit Khimta, Director, ESOMSA   |
| 17.     | Dr. Meenakshi Mahajan, Director, DFS, H.P.   |
| 18.     | Sh. Narinder Paul Singh, Engineer-in-Chief, HPPWD  |
| 19.     | Ms. Anju Sharma, E-In-C, JSV   |
| 20.     | Sh. Amitabh Gautam, PCCF (WL)  |
| 21.     | Dr. Yunus, Director Industries/Commissioner (ST&E)                                       |
| 22.     | Dr. Pankaj Lalit, Director, LAC/WCD  |
| 23.     | Ms. Neelam Dulta – Addl. CEO, Election Department  |
| 24.     | Dr. Basu Sood, Adviser (Planning)  |
| 25.     | Dr. Vinod Rana, Economic Adviser   |
| 26.     | Sh. Deepak Bhardwaj, Addl. Director, T&A   |
| 27.     | Sh. Robin, Addl. Director, Tourism   |
| 28.     | Sh. R.S. Tomar, Addl. Secretary (Law)  |
| 29.     | Sh. Naresh Verma, Addl. Director, Technical Education                                    |
| 30.     | Sh. Vikram Singh Negi, Joint Secretary (TD)  |
| 31.     | Sh. Ravinder Kumar, Jt. Director, Planning Department                                    |
| 32.     | Sh. Ram Dev, OSD, Finance Department   |
| 33.     | Sh. Suresh Kapoor, Chief Engineer (Shimla Zone) PWD                                      |
| 34.     | Sh. R. Lalnun Sanga, APCCF, Forest Department  |
| 35.     | Sh. Sameer Rastogi, PCCF, HoFF   |
| 36.     | Sh. Anish, DCF (Fin)   |
| 37.     | Dr. Gopal Beri, Dy. MD, NHM  |

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| 38. | Dr. Rakesh Sharma, DMER   |
| 39. | Sh. P.K. Sharma, Director (Projects) HPRIDC                     |
| 40. | Dr. Prakash Daroch, DHS   |
| 41. | Sh. Kamal Saroch, Director TCP                                  |
| 42. | Sh. Mast Ram Mehta, General Manager, HPBSMDA, Shimla            |
| 43. | Dr. A.D. Bhardwaj, Controller, JSV                              |
| 44. | Sh. Vikas Jasrotia, Deputy Controller, DME&R, Medical Education |
| 45. | Sh. Dharmender Kumar, Joint Controller (F&A)HPRCA, Hamirpur     |
| 46. | Sh. Dharamender Kumar, Joint Controller (F&A), HPRCA, Hamirpur  |
| 47. | Sh. Manoj Thakur, Joint Controller (F&A), DTE, Sundarnagar      |
| 48. | Sh. Yash Paul Sharma, Joint Controller (F&A), NHM               |
| 49. | Sh. Bharat Bhushan, Dy. Controller, PHQ                         |
| 50. | Sh. Anil Joshi, Member Secretary, HPSPCB                        |
| 51. | Sh. Maneet Verma, FA&CAO, HRTC Shimla                           |
| 52. | Sh. Dinesh Sharma, Addl. S.P. (LR) PHQ                          |
| 53. | Sh. Shrawan Manta, MD, HPSCB                                    |
| 54. | Sh. Bhim Chand, AC(F&A), W&CD                                   |
| 55. | Sh. Kapil Thakur, Statistician, UD                              |
| 56. | Sh. Om Prakash Verma, Sr. Asstt. , SFSL Junga                   |
| 57. | Sh. Ajay Mankotia, SA, Directorate of WCD                       |
| 58. | Sh. Prabhat Kumar, DGM, SBI                                     |
| 59. | Sh. Vivek Kr. Mishra, Zonal Manager, UCO Bank                   |
| 60. | Sh. S. Rajneesh Rohilla, AGM, UBI                               |
| 61. | Sh. Rajesh Kumar, General Manager, PNB                          |
| 62. | Sh. Padam Singh Negi, Chief Manager, Indian Bank Shimla         |
| 63. | Sh. Arvind Kr. Negi, Chief Manager, R&GR Shimla                 |
| 64. | Sh. Pankaj Sharma, Chief Manager, Uco Bank SLBC                 |
| 65. | Sh. Rakesh Sharma, GM, KCC Bank                                 |
| 66. | Sh. Bal Krishan, DGM, Bank of Baroda                            |
| 67. | Sh. Ritesh Kumar, Bank of Baroda                                |
| 68. | Sh. Ram Paul Kalia, AGM, JCCB Bank Solan                        |
| 69. | Sh. Varun Sharma, State Head-GCG, Axis Bank                     |
| 70. | Sh. Mukesh Choudhary, Regional Head, Central Bank of India      |
| 71. | Ms. Monika Bhandari Nainta, Regional Head, IndusInd Bank        |
| 72. | Sh. S.S. Chouhan, SLBC- Incharge UCO Bank                       |
| 73. | Sh. Ankush Thakur, Relationship Manager, Bandhan Bank           |
| 74. | Sh. Vineet Rana, AVP, IndusInd Bank                             |
| 75. | Ms. Namratta Sharma, Asst. Manager, UBI                         |
| 76. | Sh. G.P. Gaurav, HDFC Bank                                      |
| 77. | Sh. Neeraj Kumar, SVP, HFDC Bank                                |
| 78. | Sh. Naveen Joshi, Nodal Officer, Punjab and Sindh Bank          |
| 79. | Sh. Robin Chopra, RHS, ICICI Bank                               |
| 80. | Sh. S. Shyamsundar, State Representative, Indian Overseas Bank  |
| 81. | Sh. Rohit Kumar Verma, Divisional Head, Canara Bank             |
| 82. | Sh. Kuldeep Singh, Zonal Manager, Punjab and Singh Bank         |

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| 83. | Sh. Sumit Dogra, RHS, ICICI Ban                     |
| 84. | Sh. Ajay Singh, SH (GB) Yes Bank                    |
| 85. | Sh. Ravinder Singh, ALO, KCCB Ltd.                  |
| 86. | Sh. Devender Verma, SBI                             |
| 87. | Sh. Sudhir Sharma, RBL Bank                         |
| 88. | Sh. Rishi Sharma, AU Small Finance Ban              |
| 89. | Sh. Anil Kumar, Head Sales, Fino Payment Bank       |
| 90. | Sh. Aman Kumar, Branch Manager, Bank of Maharashtra |
| 91. | Sh. Ankush Rangra, Branch Manager                   |
| 92. | Sh. Vivek Bhatia, AGM, IDBI Bank                    |
| 93. | Sh. Sunil Bhatia, Area Head, IDFC First Bank        |
| 94. | Sh. Sachin Sood, Ujjivan Small Finance Bank         |